



Mandy Bell
Registrar & Tuition Coordinator
Evangel Christian School
3728 Taylorsville Road
Louisville, KY 40220
amanda.bell@ewpc.us



Hello and Welcome to Evangel Christian School. First of all I want to thank you for considering us to provide education to your child.

Enrolling at Evangel is a two step process. First, you will need to come and tour the school. After the tour, we will set up another appointment for enrollment should you choose to enroll your child with us.

At the enrollment appointment along with you and your child, I will need for you to bring the following:

1. The enrollment packet attached filled out in its entirety.
2. Birth certificate and immunization certificate. If your child is kindergarten, they will need a physical prior to starting school. Please provide a statement from their physician they have had the physical. This can be presented the first day of school.
3. A copy of the report card from previous school and the records request form included with the packet filled out. We will contact the previous school for your child's records. Also provide paperwork if your child has received special services at the previous school. (ie. IEP or 504) If your child is a returning student, no need to fill out the records request form.
4. The Greatest Influence form attached to be filled out by your child. (Grades 7-12 only)
5. Should you still want to enroll after we meet, I will need the enrollment fee and book fee on that day. I will have instructions on how to set up your account in FACTS, or if you wish, you may pay the tuition up front. That is entirely up to you. Payments may be in the form of check, cash, debit or credit card, and money order.

Tours and Registration Appointments are available Monday through Thursday. To set either, please email me at: amanda.bell@ewpc.us

Again, thank you for considering Evangel Christian School.

Respectfully:

Mandy Bell

Evangel Christian School



Character-Integrity-Honor

APPLICATION PACKET

ADMISSIONS PROCESS

- † Parent-Student Interview
- † Bring most current report card and transcript at time of appointment
- † Application
- † Student essay for grades 7-12
- † Records review by committee

We will process the application after receiving the following:

- † Birth Certificate
- † Kentucky Immunization Certificate
- † Kentucky Physical Form, if entering Kindergarten

ECS will request the student's records from the previous school.

Upon Acceptance the Admissions department will direct the parents to set up their account in **FACTS** Tuition Management. The Registration and Book Fees are to be paid at the school on the day of registration.

FACTS Tuition Management

It is required that all families contract with FACTS Tuition Management Services. FACTS works with more than one million families at approximately 5,000 schools to set up monthly payments through automatic bank of credit card de-uctions. August - May payments will be set up the 1st of each months through FACTS. There is a yearly fee of \$45.00 to start the contract with FACTS. Please visit <https://online.factsmgt.com/signin/4FTFD/> to set up your parent account. If you have any questions, please the registrar at: amanda.bell@ewpc.us

SCHEDULE OF TUITION

Grades	Tuition	Annual	Month
K-12	First Child	\$5000.00	\$500.00
	Second Child	\$4000.00	\$400.00
	Third Child	\$3500.00	\$350.00
	Fourth Child	\$2500.00	\$250.00

For Office Use:

Student(s) Name: _____

	✓	Amount Received	Date Received
Registration Paid			
Book Fees			
Sports Fees (if applicable)			
Senior Fees (if applicable)			
Paid in Full (if applicable)			

REGISTRATION COSTS

Fees are per student. Upon acceptance, the fees will be nonrefundable, as arrangements will already be made for placement and books. Thank you for your cooperation.

FEE	AMOUNT	COMMENTS
Registration Fee	\$300	Students who register on or after June 1st
Book, Tablet, Activity Fee	\$400	Due by July 15th.
Senior Fee	\$150	Due by Oct 1st. Fee covers diplomas and other graduation expenses
Sports Fee Grades 9-12 (fee paid per sport)	\$200	Paid before student attends 1st practice
Sports Fee Grades 7-8 (fee paid per sport)	\$150	Paid before student attends 1st practice
Sports Fee Grades Elementary (fee paid per sport)	\$75	Paid before student attends 1st practice

All sports fees are exclusive of uniforms and cover only a portion of the cost of officials, coaches, game travel and equipment. This fee must be paid before first practice. Sports fees are for each individual sport.

APPLICATION FOR ADMISSION/READMISSION

Date of Application ____/____/____ Returning Student? Yes _____ No _____

Please print clearly

Student Information: Grade: _____

Last: _____ First: _____ Middle: _____

Birth Date: _____ Place of Birth: _____ Ethnicity: _____ Gender: _____

Home Address:(include city, state, & zip) _____

Social Security #: _____ - _____ - _____ Student email: _____

Student Phone # (if applicable) _____

Second Student Information: Grade: _____

Last: _____ First: _____ Middle: _____

Birth Date: _____ Place of Birth: _____ Ethnicity: _____ Gender: _____

Home Address:(include city, state, & zip) _____

Social Security #: _____ - _____ - _____ Student email: _____

Student Phone # (if applicable) _____

Third Student Information: Grade: _____

Last: _____ First: _____ Middle: _____

Birth Date: _____ Place of Birth: _____ Ethnicity: _____ Gender: _____

Home Address:(include city, state, & zip) _____

Social Security #: _____ - _____ - _____ Student email: _____

Student Phone # (if applicable) _____

Fourth Student Information: Grade: _____

Last: _____ First: _____ Middle: _____

Birth Date: _____ Place of Birth: _____ Ethnicity: _____ Gender: _____

Home Address:(include city, state, & zip) _____

Social Security #: _____ - _____ - _____ Student email: _____

Student Phone # (if applicable) _____

HOME ADDRESS

Street: _____

City, State: _____ Zip Code: _____

Name of School Last Attended _____

Last Day in School: _____

Reason For Transfer: _____

FAMILY INFORMATION

Father (or legal guardian) _____

Cell#: _____ Home#: _____

Email: _____

Employer: _____ Work#: _____

Marital Status: _____

Mother (or legal guardian) _____

Cell#: _____ Home#: _____

Email: _____

Employer: _____ Work#: _____

Marital Status: _____

EMERGENCY CONTACTS (IN THE ORDER TO BE CONTACTED)

Name _____ Relation _____ Phone _____

Name _____ Relation _____ Phone _____

Name _____ Relation _____ Phone _____

PROHIBITED PICK-UP (PERSON(S) NOT ALLOWED TO PICK UP YOUR CHILD)

IF A PARENT IS PROHIBITED FROM PICKING UP THEIR CHILD, WE MUST HAVE A COPY OF THE LEGAL DOCUMENTS STATING THAT THEY ARE NOT ALLOWED TO PICK UP THEIR CHILD.

Name _____

Name _____

Name _____

Name _____

RELIGIOUS INFORMATION (REQUIRED)

Church now attending: _____

Pastor: _____

Phone number: _____

Has the applicant made a profession of faith in Christ: Yes _____ NO _____

Please describe your (the student) relationship with Jesus Christ and His meaning in your life at this time.

SCHOLASTIC INFORMATION

First Child:

- Has the applicant ever been in Special Education classes? YES _____ NO _____
- Has the applicant ever been in Behavior Disorder classes? YES _____ NO _____
- Has the applicant ever been diagnosed with ADD/ADHD? YES _____ NO _____
- Has the applicant ever been diagnosed with dyslexia? YES _____ NO _____
- Has the applicant ever been expelled/suspended from any school? YES _____ NO _____
- Has the applicant ever repeated a grade? YES _____ NO _____

If the answer is yes to any of the above questions, please explain fully:

Level of child's previous work: Excellent _____ Good _____ Average _____ Poor _____

Second Child:

- Has the applicant ever been in Special Education classes? YES _____ NO _____
- Has the applicant ever been in Behavior Disorder classes? YES _____ NO _____
- Has the applicant ever been diagnosed with ADD/ADHD? YES _____ NO _____
- Has the applicant ever been diagnosed with dyslexia? YES _____ NO _____
- Has the applicant ever been expelled/suspended from any school? YES _____ NO _____
- Has the applicant ever repeated a grade? YES _____ NO _____

If the answer is yes to any of the above questions, please explain fully:

Level of child's previous work: Excellent _____ Good _____ Average _____ Poor _____

Third Child:

- Has the applicant ever been in Special Education classes? YES _____ NO _____
- Has the applicant ever been in Behavior Disorder classes? YES _____ NO _____
- Has the applicant ever been diagnosed with ADD/ADHD? YES _____ NO _____
- Has the applicant ever been diagnosed with dyslexia? YES _____ NO _____
- Has the applicant ever been expelled/suspended from any school? YES _____ NO _____
- Has the applicant ever repeated a grade? YES _____ NO _____

If the answer is yes to any of the above questions, please explain fully:

Level of child's previous work: Excellent _____ Good _____ Average _____ Poor _____

FOOD ALLERGY FORM AND PARENT CONTACT INFORMATION

To protect your children, we are asking parents of children with food allergies to fill out this form and return to school. Please tell us what types of foods your child is allergic to. We will keep this form on file and safeguard your child from being offered something he/she should not have.

Child's name: _____

Is the child asthmatic? _____ Does the child use an inhaler? _____

Does the child have any food allergies? _____

If so, please describe the reaction the child will have if exposed to or ingests the allergen:

Examples of what types of food the allergen may be in: _____

If ingestion is suspected take the following steps:

Immediately give my child the medication listed in the dose that I have specified and provided to the to the school: _____

Call me at: _____

I hereby give permission for Evangel Christian School staff to administer the above medication if necessary, and follow the course of action as directed by me.

Parent Signature: _____ **Date:** _____

Emergency Contact Name and Phone Number if I cannot be reached: _____

Other medical information about my child I'd like for the school to be aware of: _____



Receipt of
Policies and Procedures

By my signature, I acknowledge that I have read, understand, and agree to the Policies and Procedures of Evangel Christian School as defined in Policies and Procedures section on the School Website. www.evangelchristianschool.com

I also understand that these procedures may change from time to time, and understand that it is my responsibility stay up to date on them. Those policies and procedures include:

- Illness Policy/Parent Assurance
- Statement of Cooperation
- Student Agreement of Conduct
- Parental Statement of Support and Student Conduct Agreements
- Student Volunteer Form
- Payment Expectations
- Statement of Doctrinal Beliefs
- Covenant
- Handbook
- Media Release
- Cell Phone Policy

Parent Signature_____

Student Signature_____

Date:_____



Evangel Christian School

3728 Taylorsville Road

Louisville, KY 40220

www.evangelchristianschool.com

Request For Student School Records

Current Date _____

MEMORANDUM FOR:

Name of Previous School: _____

Address: _____

City, State, Zip Code: _____

SUBJECT: Request/authorize release of all records for the following student:

Student Name (Last, First, Middle): _____

DOB (mm/dd/yyyy): _____

Grades (e.g. K, 1, 2): _____ Years (mm/dd/yy - mm/dd/yy): _____

Please forward all record for the above student to include, but not limited to, transcripts, academic, discipline, health, legal/psychological/social reports, test scores and special services. Also, include method of weighting grades, numerical\letter grade conversion, special clinical, or diagnostic studies, cumulative and confidential records (including IEP), school profile, and any other information that may be helpful.

FORWARD RECORDS TO:

EVANGEL CHRISTIAN SCHOOL
3728 Taylorsville Road
Louisville, KY 40220

Signature of Parent/Guardian or School Official Authorizing Release of Records

Date

Disclosure: Voluntary, however, failure to provide information may delay enrollment of, or development of a suitable educational plan for a student enrolling at Evangel Christian School.



Evangel Christian School

2021 ~ 2022 School Year

AUGUST 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 11 & 12 - Staff Organizational On Boarding Days
- 16- Prof Development - Elementary Orientation
- 17- Middle/High Orientation
- 18- First Day of School/First day of Quarter

- 6 - Labor Day
- 13 - PD - Virtual Learning for Students
- 15 - Midterm texts go home
- 16 - 21 Parents can schedule conferences if needed

SEPTEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	☆	23
24	25	26	27	28	29	30

- 20 End of 1st quarter
- 21 First Day of 2nd quarter
- 22 - Half Day - Fall Festival 4:00 - 9:00
- 27 - Report Cards go home

- 2 - Election Day
- 11 - Veterans' Day Celebration
- 18 - Midterm texts go home
- 22- 26 - Thanksgiving Break

NOVEMBER 2021						
S	M	T	W	Th	F	S
OCT 31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	☆	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 10 - Christmas Program
- 17 - Half Day
- 20 - 31 - Winter Break
- 23 - End of 2nd quarter
- 27 - 31 - Recovery Week for Middle/HS

- 3 - PD/Teacher Prep
- 3 - First Day of 3rd quarter
- 4 - Students return from Winter Break
- 6 - Report Cards go home
- 10 - PD - Virtual Day for Students
- 17 - MLK Day

JANUARY 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

FEBRUARY 2022						
S	M	T	W	Th	F	S
JAN 30	JAN 31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

- 21 - President's Day

- 7 - End of 3rd quarter
- 8 - First day of 4th quarter
- 14 - PD - Virtual Day for Students
- 23 - 25 - STEAM Fair

MARCH 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 1 - Elementary Talent Show & College Tour Day
- 4 - 8 - Spring Break
- 11 - Mid term texts go home
- 15 - 18 - Easter Break
- 26 - 28 - Testing
- 28 - Tentative Evangel Senior Day Trip
- 29 - Testing Make up day
- 30 - Junior/Senior Prom

- 3 - Junior Ring Ceremony 11:00 AM
- 8 - Baccalaureate - 11:00 Billtown Road
- 18 - 8th Grade Graduation 9:00 AM
- KDG Graduation 11:00 AM

MAY 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	☆	21
22	23	24	25	26	27	28
29	30	31				

- 20 - Last day for students 1/2 Day
- 7th & 9-11 Awards Ceremony 9:00 AM
- K - 6 Awards Ceremony 11:00 AM
- HS Graduation 6:30 PM - Taylorsville Campus
- 23 - 25 - School Closeout days
- 27 - Report Cards Mailed home

- First and Last Day of School
- Professional Development - Virtual Learning for students
- School Closed

- First Day of each quarter
- Last Day of each quarter
- Report Card Day
- Half Day of School

FREQUENTLY ASKED QUESTIONS ~ FAQs

1. Are students required to wear a mask?

Answer: Evangel School does not require students, staff or parents to wear a mask while on school grounds. We do encourage a mask to be worn by anyone not vaccinated, and we recommend each person reviews the CDC guidelines and comply as needed.

The school will continue to take temperatures especially during peaks in flu and cold season.

2. What practices are in place to address safety?

Answer: Our safety and security team trains the staff in all safety procedures. The team makes daily and weekly walk-throughs to assess our school grounds. Based on our security team's assessment, we have increased camera coverage at all doors and interior locations. The entrance to the school is the main access to the building. Restrooms are free of cameras to protect the privacy of staff and students.

Monthly drills include evacuation of building, shelter in place and fire procedures.

Our Sign-in and sign-out policy and procedures require ID verification. Make sure each child's list of individuals who can pick up a child is updated and current.

The students and staff are trained in our Restorative Classroom Management practices to support appropriate behavioral strategies.

3. Is there a dress/uniform policy?

Answer: Yes, there is a policy that is reviewed on a continuous basis by a team of students, staff and parents who can assist administration in communicating the benefits of the policy. All recommendations from students, staff and parents will be taken under review